



Student Code of Conduct

This code applies within the School buildings and grounds, during public transport to and from the School, and at all School functions and/or excursions. Even at other times it is expected that students are mindful of their role as ambassadors for themselves, for their family and for St James' Anglican School.

Rights and Responsibilities

Rights:

- To feel secure and to be safe in a caring and supportive environment.
- To expect that school rules are fair and consistently implemented.
- To be valued for their individuality.
- To be treated with fairness, courtesy and respect at all times.
- To learn without disruption.
- To be free to express their own opinions.

Responsibilities:

- To treat each other with fairness, courtesy and respect at all times.
- To support and model the school rules.
- To listen to the views of others and accept that they may be different from their own.
- To communicate openly and seek to build and maintain positive relationships with all other members.
- To develop self-responsibility.
- To keep the school environment safe, clean and pleasant.

Student Conduct

Students are expected to:

- be respectful and supportive of the School's beliefs and values;
- be considerate of the health, safety and wellbeing of themselves and others;
- abide by all health and safety rules and procedures operating within the School and at other locations which the students may visit;
- ensure that their actions do not bring the School into disrepute;
- refrain from behaviour which would not uphold the reputation of the School, including when travelling to and from School and when wearing School uniform;
- be well groomed and dressed appropriately and with due regard for health, hygiene and safety;
- respect the authority of members of staff and observe School rules as required;
- strictly adhere to the School's policies and procedures as required;
- refrain from all forms of bullying and harassment;



- refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students;
- respect School property and the property of staff, contractors, visitors and other students;
- be punctual, attend all classes and complete work promptly and to the best of their ability;
- not possess or smoke cigarettes, e-cigarettes, possess, use, or be under the influence of alcohol or illicit drugs or other substances harmful to health, at School, on School excursions, in transit between School and home or otherwise while wearing the School uniform.

Unacceptable Conduct

Unacceptable conduct includes, but is not limited to:

- touching, handling, pushing or otherwise physically or sexually engaging with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person.
- any form of physical or verbal violence including fighting, assault or threats of violence.
- any form of cyber bullying or cyber abuse, sending/sharing inappropriate, offensive or explicit text messages, photos or videos.
- gambling of any form (both on-line gambling and in person) during School time, whilst undertaking School activities or whilst wearing the School uniform.
- language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, teacher, contractor or visitor; theft, fraud or misuse of School resources.
- the use of inappropriate, disrespectful or profane words or gestures and images.
- unacceptable class attendance levels.
- smoking or consuming alcohol or illicit drugs at School, on School excursions, in transit between School and home or otherwise while wearing the School uniform.
- attending School, social, sporting or other functions as a representative of the School whilst under the influence of alcohol, illicit drugs or other substances harmful to health.

Reporting Behaviour

Students must report any case of unacceptable behaviour, or behaviour in breach of this conduct, to a teacher or member of staff. Reporting can be by verbal, written or electronic means.



Breach

Students who breach the Student Code may incur some penalty or action deemed appropriate given the nature, age of the student or frequency of the breach, as outlined in the School Behaviour Management Policy. These range from warnings, the removal of a student to another location and parental contact. For more severe behaviours, temporary or permanent exclusion from school.

Students and/or parents/guardians will be given the opportunity to appeal the outcome.

In accordance with applicable legislation and the School's Child Protection Policy, the Police and/or Department for Child Protection and Family Support will be informed of any unlawful breaches of this Student Code.

Student Complaints Process

In the interests of Child Safety, students have the right to lodge a written or verbal complaint relating to matters of concern.

Complaints boxes are located in the classrooms and all staff are able to field questions from students in order to direct them to the most suitable person.